



The Galaxy Towers  
Condominium Association

January 14, 2004

Mr. Michael R. DeLuca  
7004 Boulevard East, 24E  
Guttenberg, NJ 07093

Dear Mr. DeLuca:

I am in receipt of your letter of January 8, 2004 requesting copies of permits from  
**Quality** Building Contractor Inc.

Please be advised that the documents in question have been forwarded to IKON Business Solutions for their application of sequential Bates numbers. Once these annotated copies have been returned with the appropriate Bates numbers I will be more than happy to forward an order form to your attention referencing the appropriate numbers so that you can fax your request, with your credit card information, directly to IKON. They will, in turn, forward the appropriate copies to your home.

If you have any questions regarding the exact details of this procedure, please feel free to contact me.

Sincerely,

Susan Fitzpatrick  
General Manager

SF:sls

Cc: Board of Directors